

A Parents/Guardians Guide to Ozaukee's Caddie Program



WELCOME!

Dear Potential Caddies Parents/Guardians,

On behalf of management, employees, and our members, we are delighted that you are considering having your become a caddie at Ozaukee Country Club. Our caddie program has always been a tremendous source of pride for our members as it allows them the opportunity to guide and prepare caddies for life in the real world.

Our goal for our caddie program is simple: to provide the best training and opportunities for each caddie as well as provide the most enjoyable golf experience for our membership. I want each parent/guardian to be aware of the goals and expectations that is expected of each caddie, and in doing so understand that within our program we are always striving to create a positive team environment where each caddie will learn:

- To strive for excellence as a caddie while learning valuable skills for future employment
- To understand the importance of a strong work ethic and the value of earning money
- To successfully develop the ability to interact with peers, caddie leaders, and our membership
- To create opportunities where you will strengthen your personal character skills
- To become part of a program that directly rewards self-motivation, hard work, and determination

Training is an essential piece of our program. During the golf season, our Honor caddies, golf staff and will work together to train each caddie on proper course etiquette, provide tips on improving various techniques in order to become a stronger caddie, and to receive encouragement and feedback in order to grow throughout the entire year. My objective is to make your experience as a caddie very positive and enjoyable so that you will choose to stay committed to our program for years to come. Opportunities to train will occur on each Spring date (weather permitting), summer training which occurs on Thursday mornings in order to provide a more one-on-one caddie experience, and during each round throughout the year.

We hope that your child will consider Ozaukee's caddie program. In this portion of our manual as well as our website, you will find information to get started; benefits afforded to every caddie, expectations, and information for interested families on expectations and helpful tips you will need as you begin the process of working towards applying for the Chick Evans Scholarship in the fall of your senior year.

Thank you for your interest. If you have any questions, please call me at 262-339-1951, or email me at caddiemasterozaukeecc@gmail.com.

Sincerely,

Brian Veenendaal
Caddie Manager



Jason Rasmussen
PGA Golf Professional



Parents/Guardians Background Information on our program

A BRIEF OVERVIEW OF OZAUKEE COUNTRY CLUB'S PANDEMIC GUIDELINES

At this current time, we are entering a new phase as there are no restrictions due to the current Global Pandemics such as COVID-19. Guidelines are already in place if the need arises where we must return to health and safety guidelines. If this occurs, we will always follow Ozaukee Country Club guidelines as they meet country, state, and national guidelines. If you have any questions regarding our procedures, please contact Brian at 262-339-1951 or email him at caddiemasterozaukeecc@gmail.com.

OBJECTIVES OF OUR PROGRAM

At Ozaukee Country Club, our primary objective is to provide a high-quality caddie service to our membership. In addition to carrying golf bags, caddies perform such duties as tending the pin, raking bunkers, watching golf balls to lead their golfer to their ball, replacing divots, and a variety of other tasks to make each round as enjoyable as possible. More experienced or honor caddies will assist golfers with information on yardage, breakage of the green, and helpful information during play of a particular hole.

MEMBERSHIP RESPONSIBILITIES TO OUR CADDIES

- By employing caddies, members give a summer job to young people.
- Caddies will learn the values of courtesy and sportsmanship at an early age.
- Caddies are provided an opportunity to develop their character
- Caddying provides young people with an opportunity that directly rewards their self-motivation, determination, and hard work.
- These and other qualities can help caddies to become candidates for the Evans Scholarship. This is a national scholarship which pays for four full years of college at several major universities around the United States.

BENEFITS OF THE PROGRAM

- Caddies have the opportunity to:
 - Earn money at an early age.
 - Develop personal character skills.
 - Play golf on Monday's depending on Ozaukee's summer schedule.
 - Gain work habits by demonstrating the desire to work even if a caddie position is unavailable.
- Caddies improve the condition of the course by reducing wear and tear by motorized carts.
- Through a variety of activities, caddies substantially increase the speed of play, especially with players unfamiliar to the course.
- Caddies are a source of future club employees.
- College Scholarships: Ozaukee Country Club's caddies, who have an outstanding performance record for at least 2 years, are eligible to apply for the Chick Evans Scholarship sponsored by the Western Golf Association. Over the years, the Club has successfully sponsored 37 caddies for scholarships. Further details can be found on the Western Golf Association website www.wgaesf.org. I will touch base later in this packet to provide more detail as I want everyone to be well informed of what will be needed if you choose to apply for the Chick Evans Scholarship.

HOW TO SIGN UP TO CADDIE

As a caddie your employment may vary based on the weather, member's needs, and your availability. In order to maximize your time, it is **crucial** that you sign up on the Ozaukee Country Club caddie page using the online program ForeTees. You will be provided a username and password that will allow you to sign up for upcoming dates and times that you are available for. This allows our team to contact caddies by text, phone, or email during the week for possible jobs. **If you do not sign up then you will not be contacted as your availability is unknown.**

Once a member requests a caddie, a team member will notify you for an opportunity to caddie through text directly from ForeTees to confirm a caddie assignment. In order to accept the job, you will need to do so through the text or email you receive. It is very important that you always keep your phone number and information current on your Foretees page or you will not receive any texts. Please remember that several caddies are vying for the same job, so making sure you sign up and promptly accept a caddie opportunity is vital for you to ensure you getting out. If your schedule changes during the week, you can go back into ForeTees and change your schedule.

On the weekends, the caddie schedule will be typically be completed by 7:00 p.m. the night before (as time allows) with each caddie time and the member you will be caddying for. Please arrive one hour prior to your scheduled tee-off time. In order to ensure a member receives a caddie, there will always be 2-3 onsite caddies to fill those opportunities. If you are not assigned a member the evening before, your role of being an on-site caddie is critical to the continued success of our program. If you are scheduled and do not get a job, I will be doing everything I can to make sure you get out the next time you sign up. Please be aware that if you are on the schedule, you are required to caddy. If you do not show up for your assigned time, you may be reprimanded and the appropriate measures be taken to ensure that this does not happen again as it is critical you arrive for your job!

CADDIE ASSIGNMENT/ARRIVAL PROCEDURES

*Please be aware that these procedures have been created to ensure everyone's well-being and will be re-evaluated by Ozaukee Country Club management new guidelines occur.

- a.** Caddies will sign up through Foretees, texting, phone calls, or various technology resources to confirm availability. In the Spring and Fall, it is vital that you sign up using Foretees in order for our golf staff to assign jobs.
- b.** Your health is very important! If you do not feel well, please do not come in to caddie. Contact me as soon as possible so arrangements can be made to fill your position.
- c.** Our dress code must be followed: a white collared polo shirt and khaki bottoms. If you are not dressed properly, you will be asked to leave or purchase the items you forgot to wear. Please note that cargo shorts are not allowed.
- d.** Arrival must be 45 minutes prior to your loop. Do not gather in the caddie yard or in any other area before your designated loop. Once you arrive, find your members golf bag and bring it down to the black top area located in front of the putting green. At the putting green, keep a safe distance from the nearest caddie.
- e.** Caddies are expected to accompany their member down to the practice range.
- f.** Caddies will continue to use only the restrooms that have been designated and wash their hands thoroughly after doing so. No caddie will be allowed inside The Turn.

What is the Chick Evans Scholarship?

In order to understand the life-changing opportunity that the Chick Evans Scholarship has to offer, I believe it's important to understand the history of how it all began. The information that I am sharing with you is directly from [Western Golf Association Evans Scholarship Foundation](#) website.

Who We Are

The Western Golf Association conducts championships for professional and amateur golfers, promotes the use of caddies and supports the Evans Scholars Foundation's efforts to award full tuition and housing college scholarships to hardworking caddies with limited financial means.

We're a driving force in the game of golf, a respected charitable cause for tens of thousands of supporters and a distinguished leader in the nation's golf community.

Western Golf Association

The WGA began in 1899, when 11 Chicago-area golf clubs formed an organization to promote their interests in golf. It was in Golf, Illinois, where the WGA established its headquarters. At the nearby Glen View Club, the WGA held its first Western Open and Western Amateur championships to showcase the exceptional talent of golfers who called the west their home.

Today, we conduct four amateur championships – the Western Amateur, Western Junior, Women's Western Amateur and Women's Western Junior – and two professional events – the Korn Ferry Tour's Evans Scholars Invitational and the BMW Championship, the penultimate event of the PGA TOUR FedExCup Playoffs.

Evans Scholars Foundation

In 1929, famed amateur golfer Charles "Chick" Evans Jr. asked the WGA to administer the fund he had established to send deserving caddies to college. The WGA awarded its first two scholarships in 1930, sending caddies Harold Fink and Jim McGinnis to Northwestern University. Until World War II, all Evans Scholars continued to attend Northwestern, and it was there that the first Scholarship House was established.

As the Evans Scholars Foundation grew, WGA Directors realized the impact of Chick's dream on the lives of young men and women with limited access to a college education. When Chick's original investment was exhausted, the WGA Directors perpetuated the Evans Scholars Program by making contributions of their own.

Today, the Foundation is funded by contributions from Par Club members across the country as well as proceeds from our championships. The Evans Scholars Program provides academic, professional and social resources that help students maintain a cumulative 3.4 GPA and 95 percent graduation rate. There are a record 1,070 Evans Scholars enrolled in 21 leading universities for the 2020-21 academic year, and 11,556 young men and women have graduated as Evans Scholars since 1930.

What can I do as a parent to guide my child through this process?

For starters, I want to remind every parent/guardian that the goal is for every interested caddie to demonstrate their initiative and drive in order to place themselves in a position on their own merit to be a strong candidate for the Chick Evans Scholarship. Yet, there is also a realization that sometimes motivation might come from home because as a parent/guardian, we want our child to succeed. In order to help guide everyone in their efforts to place themselves in the best position be a strong candidate for this scholarship, here are the scholarship requirements per the Western Golf Association Evans Scholarship Foundation website:

- **Strong caddie record:** Applicants must have caddied, regularly and successfully, for a minimum of two years and are expected to caddie at their sponsoring club the year they apply for the Scholarship.
- **Excellent academics:** Applicants must have completed their junior year of high school with above a B average in college preparatory courses. The ACT and SAT will be optional for 2021 applicants.
- **Demonstrated financial need:** Applicants must clearly have a need for financial assistance.
- **Outstanding character:** Applicants must be outstanding in character, integrity and leadership.

As you can see by these four requirements, an Evans Candidate needs to not only be a strong caddie, they must also be a well-rounded individual who values academics, a strong involvement in their school, community outreach and being involved in community services, and lastly showing a need for financial assistance. In order to understand what these 4 requirements mean, I will break down each requirement as it pertains to each individual caddie.

Strong Caddie Record: In order for an applicant to stand out, the Evans Scholarship Committee feels that a minimum of 150 caddie rounds need to take place. In order to meet this expectation, starting at a younger age is always beneficial! Yet, caddies have been driven to meet 100 caddie rounds in a 2-year span. Keeping records of every round you caddie will help provide a visual as you strive to obtain this goal.

*As a footnote, there have been caddies who have received the scholarship who haven't met 150 rounds due to their strong caddie record along with showing a strong sense of being a well-rounded candidate by meeting the 3 expectations at an incredibly high level.

Excellent Academics: Each year the Evans Scholarship committee hears from a wide range of applicants who have a strong academic background. On average, a Chick Evans Scholarship recipient holds a 3.70 GPA on an unweighted 4.0 scale. Along with a strong GPA, a recipient has earned a 28 or higher on the ACT or a minimum score of 1250 on the SAT. The Evans Scholarship Committee has recently understood that not every college requires an ACT or SAT score yet taking the test helps provide a stronger understanding of where you may place academically against students nationwide.

Demonstrating Financial Need: During the 2020-21 Chick Evans Scholarship year, the average family income for a caddie applying was defined by two factors: expected EFC (Expected Financial Contribution) on a family's FAFSA which was around \$11,000 and the AGI (Average Gross Income) for a family was approximately \$72,000 in the past year. Please remember that these are only estimates and that the Chick Evans Scholarship takes into consideration family dynamics, overall assets, and hardship situations. My belief is that if you are interested applying for this scholarship and

do not know if you meet the financial criteria to still apply. Each year when a caddie applies for this scholarship the financial numbers may change, but if you do not complete the process, you will never know if you qualified or not.

Outstanding character: In my opinion this is the most important category. In recent years colleges have been looking for candidates that are well-rounded in a variety of areas and not just focusing on academic success. Like colleges across the country, the Chick Evans Scholarship Foundation is looking for students that are involved several activities including athletics, schoolwide activities, religious involvement, and community/volunteer service.

Now that we looked at these four areas, here are some suggestions to help you during your journey:

1. Keep a record of your activities that you are involved in. Our memories aren't always accurate so keeping track of the hours you spent, if you were elected as an officer or team leader, and what you were involved in are always important.
2. Own your academic grades! You have the opportunity to know your grades right at your fingertips. If you see a grade in a class that has lowered, check to see why. Are you missing an assignment? Could you retake an assessment? Don't let your grades slip to the point where you are not able raise your grade appropriately.
3. Caddie, Caddie, Caddie! I have a partnership with North Shore Country Club to provide more opportunities for individuals to caddie. Take advantage to increase your rounds.
4. Contact me with questions and concerns. One area that is very important is signing up on Foretees to let myself and our golf assistants know that you are available to caddie. There are times that you may not get a caddie round due to a variety of reasons. Feel free to contact me as this shows your passion and desire to get out as much as possible.

Evans and Application Timeline

July 19: Evans Application Seminar hosted at Ozaukee Country Club **Time and room TBD**

August 1: Application available online. Review the information on the website.

October 1: CSS Financial Aid Profile becomes available. Please complete the [CSS Profile online](#) and submit to CSS along with the required fee as soon as possible. The Evans Scholars Foundation CSS code is 0153. You can also file [FAFSA online](#) on October 1. Please submit a copy of your completed FAFSA Federal Student Aid Report with the Expected Family Contribution (EFC) number when it becomes available.

October 30: Applications are expected to be completed, including all supporting documents (completed CSS Profile, FAFSA Federal Student Aid Report, High School Evaluation, Caddie Evaluation, letters of recommendation, high school transcript and test scores).

April 1: All application decisions are finalized.

Links and Evaluation Forms

[CSS Financial Aid Profile](#)

[FAFSA Application](#)

[Application Information](#)

[High School Evaluation Form](#)

[Caddie Evaluation Form](#)

Information courtesy of the WGAESF website: "Home," WGAESF, <https://www.wgaesf.org/>.

OZAUKEE COUNTRY CLUB CADDIE AGREEMENT FORM

In order to participate as a caddie at Ozaukee Country Club, each caddie and parent/guardian (for any caddie under the age of 18) must fill out the following document in order to ensure everyone's understanding of the guidelines and expectations for our caddie program. As we strive to have each caddie develop responsibility and ownership in their opportunity to caddie, please sign up on ForeTees, call, or text the Caddie Manager **only** for caddie opportunities as each job is filled by the Caddie Manager and/or Golf Staff. The Caddie Manager's phone number is 262-339-1951 and the email address is caddiemasterozaukeecc@gmail.com.

Caddie Name _____ Caddie Cell Phone # _____

Caddie's Email _____ Child's Age (If under 18) _____

Parent or Caddie Current Information

Name _____

Cell Phone Number _____

Home Phone Number (if applicable) _____

Address _____

City _____ State _____ Zip _____

Email Address _____

Parent/Guardian Contact #2 Information (if applicable)

Name _____

Cell Phone Number _____

Home Phone Number (if applicable) _____

Address _____

City _____

Email Address _____

Any allergies, medical conditions, or general concerns OCC should be made aware of regarding your child:

I understand that as a caddie at Ozaukee Country Club, I must adhere to the guidelines and expectations that have been established by the Caddie Manager, Golf Staff, and Ozaukee's Golf Committee. I will honor these rules and regulations, and understand that if I do not, I can lose my rank, privileges including caddie golf on Monday's, or caddie opportunities at Ozaukee Country Club.

Caddie's Signature _____ Date _____

Parent Signature (If caddie is under 18) _____ Date _____